



Student contract

Academy Address 107 N. Meridian Street, Lebanon, IN. 46052 Phone (765)482-9500

Name _____ Age _____ Date of birth _____

Address _____ City _____

State _____ Zip _____ SSN _____

Home phone # _____ Mobile # _____

Course – Cosmetology Length of Program – 1500 Hours Hours per Week - _____

Days scheduled - Monday through Friday

Full-time- _____ Part-time _____

Hours contracted with the academy _____ Number of Months _____

Start Date _____ Projected Graduation Date _____

Academy Fees

Tuition fee \$12,000.00 Enrollment fee \$100.00 Book & kit fee \$900.00

Total Cost

(Choose option 1 or 2)

1. Cash pay \$13,000 _____ 2. Freestyle Academy Financing \$13,750 _____
(Additional fee and contract applies)

Option 1- all Academy fees must be paid in full before start date.

Option 2- down payment must be paid before start date.

Payment Options and additional fees

1. Students paying in full.
2. Students financing through the Academy pay an additional \$750 handling fee. The student is required to pay \$1600 down and a monthly payment on the remaining balance. Payments will

remain intact for any leave of absence or if student drops out or is dropped from the program for any reason. Total cost includes enrollment fee, handling fee, books, supplies and student kit.

3. Any students who do not finish the program by projected graduation date will be charged an additional \$250.00 per week to finish hours needed.

4. Payments may be made by cash, check, and money order or through non-federal agency or loan program.

Students are responsible for paying the total tuition and fees and for repaying applicable loans.

5. Enrollment and book and kit fees are nonrefundable

GENERAL TERMS OF AGREEMENT

School

- Shall provide program of study that meets minimum curriculum requirements as prescribed by the state regulatory agency.
- May change kit contents, textbooks, dress code, and curriculum format, teaching materials or educational methods at its discretion.
- Will grant a diploma of graduation when the student has successfully completed all phases of study, required tests, practical assignments, passed a comprehensive written and practical exam, completed the program of study according to state requirements, and paid all monies owed to academy.
- Will issue an Official transcript of hours to students who withdraw prior to program completion when the student has successfully filed the proper paperwork and paid all monies owed to academy.
- Will assist graduates in finding suitable employment by posting area employment opportunities, and teaching job readiness classes, but placement is **NOT GUARANTEED**.
- May terminate a student's enrollment for noncompliance with General policies, this contract, or State Laws and Regulations, Improper conduct or any action which causes or could cause bodily harm to a client, a student, or employee of the academy, willful destruction of academy property, and theft or any illegal act.

Student

- Agrees to pay applicable school and state fees and provide all required registration paperwork in a timely manner.
- Agrees to comply with all Standard of Conduct, General Policies, State Laws and Regulations, and educational requirements including clinic assignments.
- Agrees not to refuse to perform client services or other program requirements.
- Agrees to comply with the academy's dress code at all times.
- Agrees to comply with the assigned schedule for the applicable program of study which may change from time to time at the discretion of the academy.
- Agrees to attend theory class as scheduled for the duration of the course of study regardless of whether all required tests have been taken and passed.
- Understands that he/she is responsible for the state licensing exam fee and other examinations or licensing related expenses.

Student Withdrawal

Students who wish to withdrawal prior to course completion must notify the academy in writing.

Refund Policy

1. Enrollment, book and kit fees are nonrefundable.
2. Student is entitled to full tuition refund within 3 business days of signed contract.
3. Any student wishing to terminate contract within 30 days or less of signed date may receive a 50% refund on tuition fee.
4. After 30 days of signed contract there will be no refund.
5. Refunds are returned to student by monthly installments.

Extra Instruction Charge

Each program has been scheduled for completion within an allotted time frame. A grace period of approximately ten percent has been added to the calculated completion date for each program. If the student does not graduate within the contract period, additional training will be billed rate of \$250 per week, or any part thereof, payable in advance, until graduation. Students will not be allowed to clock in until applicable weekly payments are made.

Instructional Languages

Freestyle academy for hair offers instruction ONLY in English.

Graduation Requirements for Licensure

1. All cosmetology students must complete 1500 hours. All progress and tests must be completed with a grade of 75% or higher .The written and practical final tests are to be passed with a 75% grade or higher. Students are responsible for requesting make-up tests.
2. All tuition and overage charges must be paid in full.
3. Final practical exam will be scheduled with instructor and given at the academy. Students who do not show up for their scheduled final exam time will have to pay a fee of \$100.00 to reschedule.
4. Final State written exam will be scheduled by the student through the state assigned location. Student is responsible for paying the testing fee at time of scheduling.
4. Student is responsible for paying license fees.
5. Once your 1500 hours has been reached Freestyle academy for hair is no longer liable for further education.

Document Awarded Upon Graduation

Upon graduation student will be awarded a diploma for successfully completing the cosmetology course.

Job Placement Assistance

Job placement assistance is available to all graduates at no additional charge. Any known job openings will be posted on the bulletin board in break room. The curriculum includes training in professionalism, resume development, interview preparation, and job search skills. Graduates are encouraged to maintain contact with the academy on current employment or employment needs. Freestyle academy will not guarantee employment to any student.

State requirements application for license

1. Applicant must be 17 years of age
2. Has successfully completed the tenth grade or received the equivalent of tenth grade education.
3. Has graduated from a beauty culture school
4. Has received a satisfactory grade on an examination for cosmetologist license applicants prescribed by the board
5. Has not committed an act for which the applicant could be disciplined under IC 25-8-14
6. Has paid the fee set forth in IC 25-8-13-7 for the issuance of a license.

Freestyle academy for hair is not currently eligible to participate in federal Title IV Financial Aid Program.

Attorney fee clause

All reasonable legal fees and expenses are to be paid by student if he or she breaks contract. All terms are contained in contract. No outside terms or representation unless agreed to in writing.

I acknowledge having read all of the contract. Student shall receive a copy the signed contract to keep to protect your rights. The academy reserves the right to change start dates bases on class enrollment, staff availability and other considerations.

Signature of student _____ Date _____

Signature of parent or guardian _____ Date _____
(if student is a minor)

Signature of director _____ Date _____